



DEPARTMENT OF MANAGEMENT
SERVICES

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Division of State Group Insurance
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MANAGEMENT ADVISORY #07-006

TO: Agency and University Personnel Officers and Insurance Coordinators

FROM: Michelle Robleto, Director
Division of State Group Insurance

SUBJECT: Fall 2007 Annual Open Enrollment Benefit Fairs Schedule

DATE: September 6, 2007

The annual open enrollment for State Group Insurance Program Plan Year 2008 will take place from 8:30 AM, Eastern Time, October 1, 2007, through 5:30 PM, Eastern Time, October 26, 2007. State-sponsored benefit fairs will be held starting October 1st and ending October 23rd.

All Benefit Fairs begin at 9:00 AM and end at 4:00 PM, local time, except where noted in bold print. Employee attendance at state-sponsored benefit fairs may be considered as "Time Worked."

The schedule of state-sponsored benefit fairs is attached. Please distribute this information to staff and each employee within your agency.

You may contact our Agency Services section by telephone at 850-921-4545 or Suncom 291-4545 if you have questions. (These telephone numbers are for Agency Personnel Office use only.)

Attachment: 2007 OE Benefit Fairs Schedule

Department of Management Services 2007 Benefit Fair Schedule
Event Coordinator
Verla Lawson - (850) 921-4545

DATE	DAY	CITY	LOCATION
NOTE: Benefit Fairs are scheduled from 9:00 A.M. to 4:00 P.M., except for those highlighted.			
Oct. 1	Monday	Gainesville	University of Florida, Reitz Union Ballroom
Oct. 2	Tuesday	Gainesville	University of Florida, Reitz Union Ballroom (9:00 A.M. to 2:00 P.M. Tuesday Only)
Oct. 3	Wednesday	Gainesville	Tacachale, Agency for Persons with Disabilities, 1621 NE Waldo Road
Oct. 2	Tuesday	Tallahassee	Florida State University, Oglesby Union Ball Room (9:00 A.M. to 2:00 P.M.)
Oct. 3	Wednesday	Marianna	Sunland Center Gymnasium, Highway 71 North, 3700 Williams Drive (11:00 A. M. to 4:00 P.M.)
Oct. 3	Wednesday	Orlando	The Lexington Hotel Orlando, Downtown, 304 West Colonial Drive
Oct. 4	Thursday	Orlando	The Lexington Hotel Orlando, Downtown, 304 West Colonial Drive
Oct. 5	Friday	Orlando	University of Central Florida, Student Union, Pegasus Ball Room (10:00 A.M. to 2:00 P.M.)
Oct. 4	Thursday	Miami	Florida International University, Graham Center Bldg., Ballroom 11200 SW 8th Street
Oct. 5	Friday	Miami	Florida International University, North Campus, Wolfe University Center Ballroom, 3000 NE 151st Street & Biscayne
Oct. 8	Monday	Daytona	Department of Health, 1845 Holsonback Drive, off Bill France Boulevard
Oct. 9	Tuesday	Deland	Department of Transportation, District Office, 719 Woodland Boulevard
Oct. 9	Tuesday	Boca Raton	Florida Atlantic University, Live Oak Pavilion, 777 Glades Road
Oct.10	Wednesday	Ft. Lauderdale	Court Yard Marriott/North, 2440 West Cypress Creek Road
Oct. 11	Thursday	Ft. Lauderdale	Court Yard Marriott/North, 2440 West Cypress Creek Road
Oct. 10	Wednesday	MacClenny	Northeast Florida State Hospital, 7487 South State Road 121 (11:00 A.M. to 4:00 P.M.)
Oct. 15	Monday	Jacksonville	Department of Health, 1217 Pearl Street
Oct. 16	Tuesday	Jacksonville	Department of Health, 1217 Pearl Street
Oct. 18	Thursday	Jacksonville	Department of Children & Families, 5920 Arlington Expressway
Oct. 19	Friday	Jacksonville	Department of Children & Families, 5920 Arlington Expressway
Oct. 15	Monday	Sarasota	University of South Florida Sarasota-Manatee Campus & New College, Selby Auditorium, 8350 N. Tamiami Trail
Oct. 16	Tuesday	St. Petersburg	University of South Florida St. Pete Campus, Activities Center, 131- 6th Avenue South
Oct. 15	Monday	Pensacola	Pensacola Civic Center, 210 E. Gregory Street
Oct. 17	Wednesday	Ft. Myers	Gulf Coast Center Gymnasium, 5820 Buckingham Road
Oct. 18	Thursday	Ft. Myers	Regional Service Center, Rotunda, 2295 Victoria Avenue
Oct. 18	Thursday	Tallahassee	Florida A&M University, Grand Ball Room, Dr. Martin Luther King Boulevard (9:00 A.M. to 2:00 P.M.)
Oct. 22	Monday	Tampa	The Hilton Hotel, Tampa Airport Westshore, 2225 North Louis Avenue
Oct. 23	Tuesday	Tampa	The Hilton Hotel, Tampa Airport Westshore, 2225 North Louis Avenue
Oct. 22	Monday	Tallahassee	Leon County Civic Center, 505 West Pensacola Street
Oct. 23	Tuesday	Tallahassee	Leon County Civic Center, 505 West Pensacola Street
Oct. 23	Tuesday	Pensacola	University of West Florida, Conference Center Building 22, 11000 University Parkway