

MyFloridaMarketPlace Change Review Board (CRB) Meeting

February 23, 2017

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CRB Organization

- Each eligible agency provided MFMP with a primary and backup member. If the primary representative is unable to attend a CRB meeting, they should send their designated backup.
- These primary and backup representatives are at the Purchasing or Finance and Accounting Director level to ensure an enterprise perspective when reviewing enhancement requests.
- If a CRB member agency does not submit votes or send a representative for 2 quarterly meetings in a row, the DMS reserves the right to remove the agency and replaced with an agency that has expressed interest in joining the group.
- CRB members or delegates will be asked to participate in design teams for changes.

Completed CRs

The following CRs were implemented in MFMP since the last CRB meeting:

CR #	Description	Hours	Implementation Date
305	Add help text to system search page	< 40	January 26, 2017 9.32.0 Release
306	Check posting automation	N/A	January 31, 2017 9.32.1 Release
307	Transition out of fax services	N/A	January 31, 2017 9.32.1 Release

CR 305: Buyer Search Help Text Update

- The MFMP team added additional help text on system searches in MFMP Buyer to include an example of an encumbered order that begins with a 'B' prefix.

Type: Requisition

Change the search criteria and then click **Search**. Click the expand button on the right to see example search criteria for frequently used searches.

Requisition System Search

- When searching by Requisition ID number, enter the ID number including the prefix in the 'ID' field.
 - Example: **PR#####**

Purchase Order System Search

- When searching by Purchase Order ID number, enter the ID number including the prefix in the 'Order ID' field.
 - Examples: Enter **B#####** when searching for an encumbered purchase order OR, enter **A#####** when searching for an encumbered purchase order created before October 27, 2016 OR, enter **PO#####** when searching for an unencumbered purchase order created after September 2011 OR, enter **DO#####** when searching for an unencumbered purchase order created before September 2011 OR, enter **C####-R##** when searching for an unencumbered purchase order associated to a MFMP contract created after September 2011 OR, enter **MA#####-R##** when searching for an unencumbered purchase order associated to a MFMP contract created before September 2011.

- This update also removed the auto-populated **PR#####** format to the Requisition ID field in Requisition system searches.

CRs in Progress

The following CR has been approved for implementation in MFMP:

CR #	Description	Hours	Targeted Implementation
158	Rename Service-Disabled Veterans Business Enterprise (SDVBE)	100	March 2017

- Florida Senate Bill 922 revised the Florida Service-Disabled Veteran Business Enterprise Opportunity Act by expanding the vendor preference in state contracting to include businesses owned and operated by wartime veterans.
- As part of the bill, businesses formerly known as Service-Disabled Veteran Businesses (SDVBE) must now be identified in the procurement process as Florida Veteran Business Enterprise (FVBE).

CRB Announcement

- As part of the upcoming Department of Financial Services (DFS) Florida PALM implementation, the Department of Management Services (DMS) expects to undergo a significant effort to enhance MyFloridaMarketPlace (MFMP) to integrate with the new Florida PALM system.
- DMS is considering utilizing its allotment of service hours available per the MFMP Contract (DMS 11/12-003), to implement the integration between MFMP and Florida PALM.
- DMS will postpone CRB meetings until Q1 FY2017-2018, as additional information related to the implementation of Florida PALM becomes available.
- Agency customers should continue to submit Change Requests (CR) to MFMP. MFMP will continue to implement CRs that require less than 40 hours to implement as part of standard operations.

- As a reminder, MFMP posts each Change Request Presentation on the MFMP website under [Meeting Materials](#).
- Please visit the following link to view the most recent Change Request list: [MyFloridaMarketPlace Change Request List](#).
- If you have further questions please contact the MFMP team at MyFloridaMarketPlace@dms.myflorida.com.