

System Enhancement SE 138: June 19, 2017, Performance & Talent Management Release Summary

Issue Date: June 15, 2017 (Updated)

Audience: Human Resource Offices

Release Item	Description
Performance – 2017–2018 Performance Plan	<p>The following performance activities will occur:</p> <ul style="list-style-type: none"> • Employees eligible for the 2017–2018 performance cycle (employee status equal to permanent or exempt) will be placed in the evaluation plan. • Expectations (if available) will be copied from the previous evaluation plan. • Managers may begin updating expectations and sending them to employees as appropriate. • Managers will receive a system-generated email (one email that includes all employees) to begin setting expectations for the July 1, 2017 – June 30, 2018, evaluation period.
Performance – Performance Plan Tile	<p>Enhancements will be made for managers and HR roles (A, H, and X) to view the current performance plan status for their employees on the Performance & Talent Management homepage. A new tile will be included on the homepage that will allow managers and HR staff to:</p> <ul style="list-style-type: none"> • View the status of employees in their direct reports or within their reporting structure. • Filtering options to specific evaluation periods. • Allow HR staff to filter for the entire agency and/or period. <p>Additional information regarding the Performance Plan tile can be found starting on page 22 of the Performance Management Manager User Guide.</p>
Performance – Employee Profile Update	<p>Performance Plans that are current or have been completed in the new system will be available on the Employee Profile. This access will allow HR roles (A, H, and X) and managers to view all evaluation information within their reporting structure without having to use a proxy.</p> <p>Additional information regarding accessing evaluation plans on the Employee Profile can be found starting on page 21 of the Performance Management Manager User Guide.</p>