

Meeting Date: Wednesday August 16, 2017

Meeting Location: Telephone Conference

Board Members, via teleconference:

1. Heath Beach, Director, Department of Management Services, Board Chairman
2. Christie Pontis, State Regulatory and Legislative Affairs Manager, Vice Chair Pro Temp.
3. Laurene "Laurie" Anderson, 911 County Coordinator, Charlotte County
4. Carolyn Dill-Collier, 911 County Coordinator, St. Lucie County
5. Tom Nadler, Government, Education, and Healthcare, Sprint/Nextel
6. Ira Pyles, 911 Coordinator, Hillsborough County

Staff Members, via teleconference:

1. Leon Simmonds, State 911 Coordinator, DMS-Division of Telecommunications
2. Kent Raheb, Technical Support, DMS-Division of Telecommunications
3. Kimberly Bruso, Accountant III, DMS-Division of Telecommunications
4. Matt Matney, Chief, Public Safety, Department of Management Services
5. Allison Throckmorton, Administrative Support, DMS-Division of Telecommunications
6. Donald Lamb, Technical Support, DMS-Division of Telecommunications
7. Ann Filloon, Chief, Financial Operations, DMS-Division of Telecommunications
8. Elaine Thomas, Budget Manager, DMS-Division of Telecommunications
9. Jason Fuqua, Consultant, Department of Management Services
10. Diane Guillemette, Legal Counsel, Office of the Attorney General

(If meeting participants are not listed, it may be due to a lack of an email acknowledging participation.)

Members of the Public, participating via telephone conference:

1. Christine Cooper, 911 Coordinator, Okaloosa County
2. Jennifer Payne, E911 Coordinator, Suwannee County
3. Clint Smith, E911 Coordinator, Holmes County
4. Tim Gundlach, TGundlach Resource Agency, LLC
5. Mark N. Drennan, Akimeka, LLC
6. Venessa Thompson, E911 Coordinator, Putnam County
7. Rolf D. Preuss, ENP FPEM, Essential Management Solutions, LLC
8. Gregory Holcomb, E911 Coordinator, Lake County
9. James P. Fane, Communications Division, Highlands County
10. Sue Pettingill, MSAG Coordinator, Akimeka, LLC

1. Call to Order

- Meeting called to order at approximately 9:00 a.m.
- Staff conducted roll call. Five of the current E911 Board Members were present
- Public members participating in the telephone conference were requested to acknowledge their participation by sending an email to staff to ensure that they would be properly noted in the meeting minutes.
- Public members with issue(s) to be presented to the board for consideration were requested to send the issue(s) via electronic mail to the staff.

2. Approval of Meeting Minutes

- Mrs. Anderson moved to approve the July E911 Board Meeting Minutes. Mrs. Dill-Collier seconded the motion which carried (5-0).

3. Public Comment

- Captain J.P. Fane, Highlands County, state that the county would be requesting a grant to upgrade their aging mapping software. They will also submit a grant request for \$48,000 in conjunction with Okeechobee County, to connect both counties.
- Greg Holcomb, Lake County, in following up with Highlands county comments, requested the Board to consideration increasing the size of the funds available for state grant. He stated we have many county systems are ageing and needs to be replace and upgraded.
- Sue Pettingill, of Akimeka, asked the Board to consider adding allowable expenses under grant funding for aerial imagery GIS services.

4. Review and Vote on Disbursements to the Counties

- Ms. Bruso presented the Executive Summary for the monthly fee disbursements to the counties, for each of the three categories: wireless, nonwireless and prepaid wireless.
- Mrs. Dill-Collier asked what the amount Department of Revenue (DOR) is taking out and has it changed. Mr. Raheb stated no it the \$2500.00. Mrs. Filloon stated it can be found in the financial statement.
- Mrs. Dill-Collier asked why there were fewer LEC and is this permanent. Ms. Bruso stated she had received letters from several LEC providers stating they are no longer LEC providers.
- Mr. Pyles stated he would like to see the Department of Revenue (DOR) deductions shown in the financial report as before. Chairman Beach stated it will be reviewed and make the appropriate changes.
- Mr. Pyles asked why such a large percentage change. Ms. Bruso stated wireless change was because of one less billing cycle in April and one more billing cycle for May. LEC there was a change due to home phones being turned off. Also one VOIP provider was not reporting subscribers in certain counties and now they are which caused a big change.
- **Non-wireless**
Non-wireless financial reports for the period ending May 31, 2017, were reviewed and discussed by the Board. Mrs. Dill-Collier moved to authorize the distribution of non-wireless revenues in the amount of \$2,421,338.32 to the counties. Mrs. Pontis seconded the motion which carried unanimously (5-0).
- **Prepaid Wireless**
The county allocations of the fee in the Prepaid Wireless category for the period ending May 31, 2017, were reviewed and discussed. Mrs. Anderson moved to authorize the distribution of Prepaid Wireless revenues in the amount of \$1,130,994.83 to the counties. Mrs. Dill-Collier seconded the motion which carried unanimously (5-0).
- **Wireless**
Wireless financial reports for the period ending May 31, 2017, were reviewed and discussed by the Board. Mr. Pyles moved to authorize the distribution of wireless revenues in the amount of \$4,111,560.42 to the counties. Mrs. Dill-Collier seconded the motion which carried unanimously (5-0).
- **Review Financial Statement**
- Mrs. Filloon presented the financial statement.

5. DMS Remaining Spending Authority

- Ms. Thomas presented the funds available for the grant programs and the spending authority available as of May 2017.

6. Special Disbursements

- Mr. Pyles moved to authorize the distribution of wireless revenues in the amount of \$130,793.10 to the counties. Mrs. Dill-Collier seconded the motion, which carried

unanimously (5-0).

7. Grant Change Request

- Mr. Raheb presented the grant change request from Holmes County. The change is requesting re-budgeting with no change in the overall dollar amount, Clint Smith, Holmes County, explained it was for priority for ALI database. Mr. Pyles moved to approve the change request. Mrs. Anderson seconded the motion. The motion passed unanimously (5-0).
- Mr. Raheb presented the Walton County grant change. The request is to ask for an extension for 6 months. Mrs. Dill-Collier moved to approve the grant change. Mrs. Anderson seconded the motion, which carried unanimously (5-0).

8. Review and Vote on Items for Cost Recovery Reimbursements

- Mrs. Dill-Collier made a motion to disburse \$246,086.04 from certified forward funds. Mr. Pyles seconded the motion, which carried unanimously (5-0). Mrs. Dill-Collier stated in the next couple of months there would be a \$250,000 credit.

9. Rules Development and Status Report

- Mrs. Guillemette stated she met with Mr. Simmonds, Mr. Raheb and Mr. Lamb on funding priority for prepaid and wireless to make changes to the rule and application. The Board will review the documents and discuss at next month board meeting.

10. Monthly Update on NG911 Study

- Jason Fuqua, DMS, presented the NG911 project plan review. Survey will go out before next Board meeting. He will also be attending regional meetings.

11. Fee Allocation Discussion

- Mr. Raheb presented a spreadsheet for the changes to allocations. He asked Board members to use different scenarios with the spreadsheet.

12. State Grant Application

- Mr. Pyles made the motion to accept December 2017 for the State Grant cycle. Mrs. Dill-Collier seconded the motion, which carried unanimously (5-0).

13. Fall Coordinator Conference

- Florida NENA 911 Coordinators Meeting will be held November 5th and 6th, 2017 in St. Petersburg, FL. First class will be Boot Camp in the amount of \$4,000. The second class will be Disaster Planning for PSAPS in the amount of \$4,175.911 Coordinators will have first preference then Board Members. Must have 15 total to hold class. Mr. Pyles made the motion, Mrs. Dill-Collier seconded the motion, which carried unanimously (5-0).
- Mr. Pyles made the motion to reimburse coordinators \$1,000. Mr. Nadler seconded the motion, which carried unanimously (5-0).

14. Public Comments

- **Pat Welte, Duval County thanked the Board and Department of Management Services** for responding to her concerns.

Adjourn

Next scheduled meeting:

DATE: September 13, 2017

LOCATION: Betty Easley Conference Center, Tallahassee, FL

Emergency Communications Number E911 System Fund
Schedule of Disbursements for all Types of Service Provider
For Billing Period Ending May 31, 2017
For the Meeting on August 16, 2017

County Name	Wireless	Nonwireless	Prepaid Wireless	Supplemental	Total
Alachua	\$45,409.15	\$24,434.40	\$10,715.02	\$0.00	\$80,558.57
Baker	\$3,920.91	\$2,934.29	\$1,202.35	\$3,079.09	\$11,136.64
Bay	\$32,947.57	\$21,536.19	\$10,642.18	\$0.00	\$65,125.94
Bradford	\$3,472.48	\$2,835.24	\$1,255.94	\$3,527.52	\$11,091.18
Brevard	\$112,889.49	\$68,022.59	\$29,519.64	\$0.00	\$210,431.72
Broward	\$405,032.27	\$228,216.59	\$111,780.62	\$0.00	\$745,029.48
Calhoun	\$1,505.70	\$1,295.21	\$541.03	\$5,494.30	\$8,836.24
Charlotte	\$31,168.63	\$24,535.90	\$7,647.67	\$0.00	\$63,352.20
Citrus	\$23,541.09	\$20,266.33	\$6,440.00	\$0.00	\$50,247.42
Clay	\$44,901.43	\$18,670.32	\$8,275.49	\$0.00	\$71,847.24
Collier	\$71,609.82	\$55,478.61	\$15,179.91	\$0.00	\$142,268.34
Columbia	\$10,095.70	\$6,645.49	\$3,468.99	\$0.00	\$20,210.18
Desoto	\$3,588.35	\$3,291.05	\$2,381.32	\$3,411.65	\$12,672.37
Dixie	\$1,873.78	\$1,472.74	\$737.21	\$5,126.22	\$9,209.95
Duval	\$198,632.59	\$110,785.16	\$51,224.58	\$0.00	\$360,642.33
Escambia	\$58,635.38	\$30,978.21	\$15,319.07	\$0.00	\$104,932.66
Flagler	\$20,170.34	\$12,948.63	\$4,344.69	\$0.00	\$37,463.66
Franklin	\$1,357.93	\$1,930.36	\$689.72	\$5,642.07	\$9,620.08
Gadsden	\$5,930.42	\$5,157.45	\$2,628.90	\$1,069.58	\$14,786.35
Gilchrist	\$2,649.35	\$1,564.36	\$481.44	\$4,350.65	\$9,045.80
Glades	\$1,364.85	\$1,138.95	\$382.88	\$5,635.15	\$8,521.83
Gulf	\$2,125.68	\$2,151.05	\$528.38	\$4,874.32	\$9,679.43
Hamilton	\$1,391.64	\$1,570.82	\$486.54	\$5,608.36	\$9,057.36
Hardee	\$3,169.41	\$1,957.44	\$2,005.86	\$3,830.59	\$10,963.30
Hendry	\$4,397.93	\$3,203.61	\$3,277.13	\$2,602.07	\$13,480.74
Hernando	\$30,966.38	\$21,765.30	\$8,729.37	\$0.00	\$61,461.05
Highlands	\$16,678.30	\$12,042.72	\$5,475.45	\$0.00	\$34,196.47
Hillsborough	\$286,292.11	\$159,061.21	\$74,634.46	\$0.00	\$519,987.78
Holmes	\$1,979.09	\$1,915.16	\$679.72	\$5,020.91	\$9,594.88
Indian River	\$27,948.65	\$21,703.53	\$7,200.79	\$0.00	\$56,852.97
Jackson	\$5,962.00	\$4,895.72	\$3,175.04	\$1,038.00	\$15,070.76
Jefferson	\$2,146.75	\$1,714.91	\$404.57	\$4,853.25	\$9,119.48
Lafayette	\$940.50	\$910.10	\$216.56	\$6,059.50	\$8,126.66
Lake	\$62,440.77	\$42,467.20	\$16,268.30	\$0.00	\$121,176.27
Lee	\$128,942.89	\$97,339.30	\$36,722.82	\$0.00	\$263,005.01
Leon	\$51,198.11	\$33,931.21	\$10,771.12	\$0.00	\$95,900.44
Levy	\$6,519.40	\$3,851.78	\$2,496.46	\$480.60	\$13,348.24
Liberty	\$861.95	\$660.72	\$223.50	\$6,138.05	\$7,884.22
Madison	\$2,275.26	\$2,062.43	\$796.53	\$4,724.74	\$9,858.96
Manatee	\$66,446.25	\$49,138.68	\$17,056.81	\$0.00	\$132,641.74
Marion	\$59,850.71	\$45,791.22	\$18,369.63	\$0.00	\$124,011.56
Martin	\$31,352.21	\$23,144.91	\$6,735.78	\$0.00	\$61,232.90
Miami-Dade	\$539,065.71	\$276,883.04	\$221,568.36	\$0.00	\$1,037,517.11
Monroe	\$18,018.48	\$13,521.53	\$4,801.55	\$0.00	\$36,341.56
Nassau	\$16,468.83	\$10,357.46	\$3,266.95	\$0.00	\$30,093.24
Okaloosa	\$44,675.55	\$21,516.91	\$7,637.14	\$0.00	\$73,829.60
Okeechobee	\$4,541.79	\$3,781.83	\$2,462.22	\$2,458.21	\$13,244.05
Orange	\$278,955.61	\$135,081.82	\$76,144.94	\$0.00	\$490,182.37
Osceola	\$63,117.33	\$32,679.01	\$22,488.45	\$0.00	\$118,284.79
Palm Beach	\$291,471.33	\$195,986.54	\$73,605.69	\$0.00	\$561,063.56
Pasco	\$98,577.94	\$58,500.37	\$22,572.82	\$0.00	\$179,651.13
Pinellas	\$193,626.53	\$126,563.31	\$46,914.17	\$0.00	\$367,104.01
Polk	\$106,008.35	\$68,925.56	\$37,697.51	\$0.00	\$212,631.42
Putnam	\$10,019.56	\$7,914.11	\$4,529.43	\$0.00	\$22,463.10
Santa Rosa	\$33,795.93	\$14,160.86	\$5,771.42	\$0.00	\$53,728.21
Sarasota	\$81,342.57	\$64,709.43	\$16,535.03	\$0.00	\$162,587.03
Seminole	\$102,651.14	\$50,291.23	\$18,334.12	\$0.00	\$171,276.49
St. Johns	\$54,009.68	\$27,930.26	\$5,244.20	\$0.00	\$87,184.14
St. Lucie	\$50,840.87	\$28,732.76	\$18,134.45	\$0.00	\$97,708.08
Sumter	\$20,093.59	\$20,486.07	\$3,287.25	\$0.00	\$43,866.91
Suwannee	\$5,485.90	\$5,811.13	\$2,874.78	\$1,514.10	\$15,685.91
Taylor	\$2,516.93	\$2,037.09	\$1,187.19	\$4,483.07	\$10,224.28
Union	\$1,633.61	\$1,350.33	\$517.49	\$5,366.39	\$8,867.82
Volusia	\$97,337.21	\$62,043.86	\$28,297.00	\$0.00	\$187,678.07
Wakulla	\$4,745.24	\$3,355.55	\$1,405.43	\$2,254.76	\$11,760.98
Walton	\$12,334.37	\$11,535.76	\$3,253.95	\$0.00	\$27,124.08
Washington	\$2,796.22	\$1,765.41	\$1,349.82	\$4,203.78	\$10,115.23
Total	\$4,008,713.49	\$2,421,338.32	\$1,130,994.83	\$102,846.93	\$7,663,893.57