

Meeting Date: Wednesday, August 15, 2018

Meeting Location: Teleconference

Board Members, Participation via Teleconference:

1. Matt Matney, Chief Bureau of Public Safety, DMS-Division of Telecommunications, Board Chairman
2. Christie Pontis, State Regulatory and Legislative Affairs Manager, Vice Chair Pro Temp.; CenturyLink
3. Carolyn Dill-Collier, 911 County Coordinator, St. Lucie County
4. Ira Pyles, 911 County Coordinator, Hillsborough County
5. Ben Guthrie, 911 County Coordinator, Gulf County
6. Casey Reed, State Director legislative affairs; AT&T
7. Tom Nadler, Government, Education and Healthcare, Sprint/Nextel
8. Chesley Dillon, Vice-President, Corporate Tax, TracFone
9. Laurene "Laurie" Anderson, 911 County Coordinator, Charlotte County

Staff Members, via teleconference:

1. Kimberly Bruso, Accountant III, DMS-Division of Telecommunications
2. Diane Guillemette, Legal Counsel, Office of the Attorney General
3. Tessa Jordan, Administrative Assistant, DMS-Division of Telecommunications
4. Ann Filloon, Chief, Financial Operations, DMS-Division of Telecommunications
5. Kent Raheb, Technical Support, DMS-Division of Telecommunications
6. Leon Simmonds, Statewide 911 Coordinator, DMS-Division of Telecommunications

(If meeting participants are not listed, it may be due to a lack of an email acknowledging participation.)

Members of the Public, participating via telephone conference:

1. Patricia Welte, 911 Coordinator, Duval County
2. Tim Gundlach, TGRA
3. Bob Finney, 911 communications manager, Collier County
4. Christine Cooper, 911 Coordinator, Okaloosa County
5. Lesil Taylor, Bay County
6. Daniel Carroll, 911 coordinator, Walton County

1. Call to Order

- Meeting called to order at approximately 9:00 a.m.
- Staff member, Ms. Bruso, conducted roll call. Seven of the ten current E911 Board Members were present.
- Public members participating in the telephone conference were requested to acknowledge their participation by sending an email to staff to ensure that they would be properly noted in the meeting minutes.
- Public members with issue(s) to be presented to the board for consideration were requested to send the issue(s) via electronic mail to staff.

2. Approval of Meeting Minutes

- Chairman Matney asked for a motion to approve the July 2018 E911 Board Meeting minutes. Ms. Anderson motioned to approve and Mrs. Dill-Collier seconded the motion, which carried unanimously.

3. Public Comment

- Tim Gundlach of TGundlach Resource Agency, LLC mentioned the federal grants program noticed a funding opportunity. He stated there is quick turnaround in steps to apply for the grant. He stated Florida is earmarked for 4.8 Million dollars out of the program which is a matching initiative. Mr. Gundlach stated phase one of the federal grant due date is September 10, 2018. Chairman Matney stated the Board has no NG911 plan in place, which is requirement for the grant. Chairman Matney stated the Board can consider the process and is also open to ideas on how to make it possible. Chairman Matney explained that the tribal organizations can apply separately outside of the state grant program.

4. Review Financial Reports

- Ms. Bruso presented the Executive Summary for the monthly fee disbursements to the counties, for each of the three categories: wireless, non-wireless and prepaid wireless.

5. Review and Vote on Disbursements to the Counties

Non-wireless

- Non-wireless financial reports for the period ending May 31, 2018, were reviewed and discussed by the Board. Mr. Guthrie moved to authorize the distribution of non-wireless revenues in the amount of \$2,231,987.26 to the counties. Ms. Anderson seconded the motion, which carried unanimously.

Prepaid Wireless

- The county allocations of the fee in the Prepaid Wireless category for the period ending May 31, 2018, were reviewed and discussed. Ms. Dill-Collier moved to authorize the distribution of prepaid wireless revenues in the amount of \$1,200,004.84. Mr. Guthrie seconded the motion, which carried unanimously.

Wireless

- Wireless financial reports for the period ending May 31, 2018, were reviewed and discussed by the Board. Ms. Anderson motioned the distribution of wireless revenues in the amount of \$4,337,024.87 to the counties. Mr. Guthrie seconded the motion, which carried unanimously.

6. DMS Financial Presentation

- Mrs. Filloon presented the Financial Statements and the remaining Spending Authority for the grant programs available as of May 31, 2018. Mr. Pyles sought clarification on the contract services about the unencumbered balance and what has changed to decrease the balance. Ms. Filloon explained the consultant's work was split between E911 program and another program

within DMS. For FY 17-18 it was projected that one hundred percent of the consultant's time was devoted to the E911 program. Therefore, E911 is absorbing one hundred percent of the costs.

7. Special Disbursements

- Mr. Pyles moved to authorize the distribution of wireless revenues in the amount of \$78,688.38 to the counties. Ms. Pontis seconded the motion, which carried unanimously. Chairman Matney asked if the amount has increased or decreased for the last month. Mr. Simmonds responded that they are the same numbers but the next one will be the last month before changes show from the next quarter.

8. Review and Vote on Items for Cost Recovery

- Ms. Dill-Collier motioned to disburse \$23,012.18 in Cost Recovery. Mr. Guthrie seconded the motion, which carried unanimously.

9. State Grant Cycle

- Mr. Simmonds presented the State grant program. He stated the State program is not defined in statute and rules so the board will have to vote each year to have a state grant cycle. He stated that traditionally, the Board opens the grant cycle with December first as a deadline for counties to submit applications. The Board must give notice ninety days in advance leaving the board to vote before September first. Mr. Simmonds leaves the floor open for the board to vote on the state grant cycle.

10. Vote on a December grant cycle

- Mr. Guthrie motioned to advertise for December State Grant cycle. Ms. Anderson seconded motion, which carried unanimously.

11. Public Comments

- Mr. Bob Finney, Collier County Sheriff's Office, wanted to follow-up on Tim Gundlach's statement on the Federal grant, he encouraged the Board to put together whatever it takes to put in an application for the State of Florida. Mr. Finney stated that funding is an issue for the counties and is needed to begin GIS gathering and aggregation of data. He stated he believes the first certification is before the next board meeting.
- Diane Guillemette stated that she wanted to address three rules open for development. However, all board members must attend the meeting, to address the rules related to fee reallocation. She stated the Board does have rules open to rewrite the state and rural grant applications. She does not foresee a state grant application being approved prior to the September deadline but is open to work on it before the next grant cycle.

Chairman Matney adjourned meeting at 9:34 am

Next scheduled meeting:

DATE: September 18, 2018

LOCATION: Tallahassee-Betty Easley Conference Center



Emergency Communications Number E911 System Fund
Monthly Disbursements and Variances Summary
For Billing Period Ending May 31, 2018
For the Meeting on August 15, 2018

	Previous Month	Current Month	Change	% Change
NonWireless - LEC				
Allocations to Counties:	\$780,955.18	\$772,434.47	(\$8,520.71)	-1.09%
NonWireless - VOIP				
Allocations to Counties:	\$1,465,066.60	\$1,459,552.79	(\$5,513.81)	-0.38%
Total Nonwireless Disbursements:	\$2,246,021.78	\$2,231,987.26	(\$14,034.52)	-0.62%
Prepaid Wireless				
Allocations to Counties:	\$1,140,270.86	\$1,200,004.84	\$59,733.98	5.24%
Total Prepaid Wireless Disbursements:	\$1,140,270.86	\$1,200,004.84	\$59,733.98	5.24%
Wireless				
Allocations to Counties:	\$4,118,050.81	\$4,238,392.52	\$120,341.71	2.92%
Supplemental Disbursements:	\$100,051.40	\$98,632.35	(\$1,419.05)	-1.42%
Total Wireless Disbursements:	\$4,218,102.21	\$4,337,024.87	\$118,922.66	2.82%
Combined Disbursements Total:	\$7,604,394.85	\$7,769,016.97	\$164,622.12	2.16%