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PURCHASING DIRECTORS' MEETING

JANUARY 17, 2019

Agenda

- Welcome – Roz Ingram
- Introduction of New Staff
- Office of Supplier Diversity Update – Donna Williams
- MyFloridaMarketPlace –Operations – Betsy Chance
- MyFloridaMarketPlace – Technical – Hue Reynolds
- Professional Development Updates – Daniel May
- Activity – Daniel May
- Customer Satisfaction Survey – Daniel Seavey
- IT and Special Projects Updates – Carla McBride
- Goods and Services Updates– Jesse Covell
- Contract Management Updates – Dick Chatel



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Welcome



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Introduction of New Staff

Office of Supplier Diversity

2019 Supplier Diversity Exchanges

PENSACOLA: February 5, 2019 (Tuesday)

www.PensacolaExchange.Eventbrite.com

GAINESVILLE: March 1, 2019 (Friday)

www.GainesvilleExchange.Eventbrite.com

ORLANDO: July 31, 2019 (Wednesday)

BROWARD: August 22, 2019 (Thursday)

TALLAHASSEE: October 2019

Business Participation Plans

Thank you!

100%

Diversity Working Group Meeting

Feb. 21

Mentor-Protégé Program

Mentors needed

MFMP Updates - Operations

Catalog updates

- There are currently 74 active catalogs.
- Four new catalogs were implemented since last PD meeting:
 - Casio America, Inc.** on the *Audio Visual Equipment and Accessories* state contract (52161500-ACS-16-1);
 - Kyocera North America, Inc.** on the *Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software Supplies, and Services* state contract (600-000-11-1);
 - McKesson Medical-Surgical, Inc.** on the *Medical Supplies* state contract (42000000-18-ACS); and
 - THREEZ Company, LLC** on the *Disposable Paper* state term contract (14111700-17-01).

MFMP Updates - Operations

Utilization Scorecard

- The second quarter scorecard will be posted to the MFMP website soon.

Upcoming statewide training

- Tampa: Jan. 14 – 15, 2019
- Orlando: Jan. 16 – 17, 2019
- Ft. Lauderdale: Feb. 18 – 19, 2019

Annual Customer Survey

- Survey results concluded that overall customer satisfaction is 96.94 percent.

MFMP Updates - Technical

Vendor Inactivations

- Nov. 15, 2018 – inactivated 12,092 MFMP vendors, including 12,749 vendor locations that were available in MFMP Buyer and other downstream systems.
- Inactivated 3,362 vendors, including 1,675 vendor locations that had not yet completed their registration.
- Total: 15,454

Commodity Codes

- As of Oct. 25, 2018 - 98 UNSPSC commodity codes activated

Professional Development

Florida Certified Contract Manager (FCCM)

- Since 2015, have certified 5,100+ FCCMs.
- 2019 calendar offers 44 classes with almost 2,000 seats.
- Cannot accommodate agency specific training requests.
- Field courses in next 6 months:
 - March – Ft. Lauderdale
 - April – Tampa
 - May - Orlando

Florida Certified Contract Negotiator (FCCN)

- Offering course in field for first time in March (Tampa).
- Six classes in 2019. Still planning recert dates.
- Since 2017, 380 trained and 210 certified.

Professional Development

Project Management Professional (PMP)

- PMP Needs Assessment was used to send applications to agency identified employees.
- Almost 200 employees were invited to submit DMS applications for the program. Approx. 150 applications were received by Jan. 4 deadline.
- Completed applications are being reviewed. Final participants and PDs will be notified by January 25th.
- 5 classes will be held prior to May 31.

Professional Development

Training Workgroup

- Invites were sent to PDs and designates on January 15.
- Initial meeting held on February 18 from 1-3 PM in Betty Easley Room 166.
- First meeting topics will address:
 - Purpose and needs
 - Goals for 2019
 - Concerns/interests in professional development opportunities.

Professional Development

Activity

Customer Satisfaction Survey

- Please take a few moments to complete a brief customer satisfaction survey this afternoon and place it on the table as you exit the room.
- Please respond to the survey based on your experience with the Division of State Purchasing **between July and December 2018**.
- The survey is anonymous unless you choose to share your contact information with us.

Thank You!

IT and Special Projects Bureau

Upcoming Solicitations

- RFP No. TBD – Information Technology Staff Augmentation – Rebid
- ITB No. 19-83101601-T – Natural Gas Supply
- ITB No. 16-151000000-W – Bulk Fuel, Gasoline, and Diesel

Expiring State Term Contracts

- 600-000-11-1, Multifunction Products, Printers, Facsimile Equipment, Scanners, Related Software, Supplies and Services, Exp. Date 02/03/19
- 405-200-13-1, Liquefied Petroleum, Exp. Date 04/29/19
- 405-000-10-1, Bulk Fuel, Gasoline, and Diesel, Exp. Date 06/30/19
- 405-215-14-1, Capacity Management and Acquisition of Natural Gas, Exp. Date 06/30/19

State Term Contract Extension

- 80101507-SA-15-1, IT Staff Augmentation Services, Start Date 03/1/19, Exp. Date 08/31/19 (Six Month Extension)

Upcoming State Term Contract Renewal

- 43230000-15-02, LSP of Microsoft Software and Services, New Exp. Date 01/31/20
- 80101507-IVV-15-1, IT Independent Verification and Validation Services (IT IV&V), New Exp. Date 06/8/21

IT and Special Projects Bureau

New Alternate Contract Source

- 44101503-NASPO-18-ACS, Copiers, Printers, and Related Devices, Start Date 02/4/19, Exp. Date 12/31/19
- 81112306-TXDIR-18-ACS , Print, Scan, Facsimile, Multifunction Devices, 3D Printers and Related Services and Managed Print Services, Start Date 02/4/19, Exp. Date 08/13/19

Alternate Contract Source Renewals

- 3141800-14-ACS, Temporary Administrative and Light Industrial Staff, New Exp. Date 11/17/19

In Process - Market Analysis and Procurement Strategy

- Fuel Card Services
- Data Communications Products and Services
- IT Products and Services
- Body Armor
- Management Consulting Services
- Financial and Performance Audits
- Equipment Maintenance Management Services (Delaware and Iowa)
- IT Independent Verification and Validation Services

IT and Special Projects Bureau

General Services Administration (GSA)

Agencies can only do business with vendors on GSA Schedule 70 and 84 that have the following icon:



GSA Facts:

- Agencies are not obligated to use the GSA ACS contracts.
- Agencies do not have to submit a PUR 7102 form in order to use GSA 70 and 84.
- GSA is not mandatory for IT vendors.
- GSA should cost a vendor no more than \$539.00 to join.
- GSA has a Fast Lane Program for vendors who meet certain criteria under GSA Schedule 70 for a faster application process.

The State Purchasing GSA Concierge Team can be reached at:

850-488-8440

PUR_GSA_INFO@dms.myflorida.com

Goods and Services Bureau

Upcoming Enterprise Alternate Contract Source (ACS)

- Industrial Equipment and Tool Rental – Current contract expires 3/31/19. Adopting new NASPO agreements with Herc and Big Truck Rentals.
- Tires, Tubes and Services – Current contract expires 3/31/19. Adopting new NASPO agreements with Goodyear and Bridgestone.
- Dental Supplies – Current contract expires 9/30/19. Adopting new MMCAP agreement(s) pending outcome of solicitation.

Active Solicitation

- Liquefied Petroleum Gas – Current contract expires 4/29/19. ITB launched on 1/7/19. Non-Mandatory Pre-Bid conference scheduled for 1/18/19. Bids are due on 2/19/19.

Upcoming Solicitations

- Motor Vehicles – Current contract expires 11/16/19 and has two renewal years remaining. State Purchasing developing solicitation.
- Security Officer Services, Armed and Unarmed – Current contract expires 12/15/19. State Purchasing developing solicitation.

Goods and Services Bureau

Completed Renewal

- Renewed Automated External Defibrillator (AED) Units and Accessories – Current contract expires 10/04/19.

Upcoming Renewals

- Online Auction Services – Current contract expires 8/19/19. State Purchasing intends to renew.
- Automated External Defibrillator (AED) Units and Accessories – Current contract expires 10/04/19. State Purchasing intends to renew.

Emergency Contracts

- Comfort Stations – State Purchasing intends to adopt the Louisiana contract.

Expiring Contract

- Library Furniture STC – Expires 2/19/19.

Contract Management Bureau

New Agreement

- Serials and Database Access (81111902-ACS-17-1) added west Publishing Corp. effective October 17, 2019.

Renewals

- Defense Products (46000000-15-1) through October 30, 2021
- Custodial Services (76111500-15-1ACS) through June 30, 2022

Extensions

- Temporary Administrative and Light Industrial Staff (3141800-14-ACS) extended through November 17, 2019
- IT Staff Augmentation (80101507-SA-15-01) extension through August 31, 2019 in process

Contract Management Bureau

Termination – Custodial Services (76111500-15-ACS) Region 4 Only

- Two Contractors awarded
 - GBM – Regions 1, 2, 3, and 5
 - GMI – Region 4

Brevard	Citrus	DeSoto	Hardee
Hernando	Highlands	Hillsborough	Indian River
Lake	Manatee	Martin	Okeechobee
Orange	Osceola	Pasco	Pinellas
Sarasota	Seminole	St. Lucie	Sumter
 - GMI experienced financial problems
 - Major Subcontractor walked off the job for nonpayment
 - Complaint to Vendor (PUR 7107) issued – vendor unable to resolve issues
 - Termination Notice issued January 4, 2019
 - DMS issued Emergency P.O.s for affected DMS buildings (Health and Safety Issues)
 - DMS will re-procure services in the future

DMS has NO Contractual Coverage for Region 4
(P.O.s can be written using local procedures.)

Next Meeting

- Next Purchasing Directors' Meeting is March 21, 2019.
- Please send suggestions regarding what you would like to talk about.