



<b>Type: Alerts</b>	<b>ID Number: A 313</b>
<b>Date: Feb. 7, 2019</b>	<b>Subject: People First System Downtime - Maintenance</b>

**Suggested Audience:**  
All employees

**Details:**

The People First system will be **unavailable on Saturday, Feb. 9, 2019, from 12:01 a.m. Eastern time until approximately 8 a.m. Eastern time**, for system maintenance.

During the system downtime, the following will apply:

- A system splash page will be displayed if a user attempts to log in.
- The Interactive Voice Response (IVR) system will be unavailable. Messaging will be added to the IVR for the period of time it is not available.
- Performance & Talent Management will not be available. However, the applicant site (<https://jobs.myflorida.com>) will be available for applicants to apply to job vacancies.
  - Hiring managers (or other users) will not have access to requisition/applicant data.
  - Managers and employees will not have access to performance evaluation activities.
- Flexible spending account (FSA) participants will not have access to the Chard Snyder website as the quick link and Other Resources tile (single sign-on functionality) will not be accessible. However, participants can access account information using the Chard Snyder mobile app.
- Access to the data warehouse business objects – BOBJ (using the Ad Hoc Reporting link within People First) will not be available. However, users will have access to the data warehouse using other connections (e.g., SQL).
  - The nightly data warehouse refresh of materialized views **will process as scheduled, but will take longer than normal to complete**. Therefore, any automated scripts/extracts (jobs) that your agency runs out of the data warehouse should be **rescheduled to run after 2 p.m. Eastern time on Feb. 9**.