

4th Quarter Lease Liaison Meeting Agenda

June 25, 2019, 2:30 - 4:30

- **Greetings and Introductions – Michele Stevens**
- **Informal Procurement Word Puzzle – Tia Miller**
- **AMP/CAA Process Improvement-Ryan Meikenhous**
- **Informal Procurement 101 – Michele Stevens, Tia Miller and Savills**
- **Announcements – Michele Stevens and Tia Miller**
 - **Please inform the Bureau of Leasing when you have new staff members**
 - **Please inform the Bureau of Leasing on any trainings that you would like us to provide**
 - **Please provide suggestions on upcoming agenda items**
- **Questions?**
- **Meeting Adjourned**

Notes & Comments: