



# People First!

## System Enhancement: W4/W5 Certification

July 31, 2006

ID Number: SE 2

**Suggested Audience:**

Employees, Managers

**Overview:**

When an employee makes a change to his or her tax status in the People First System, the employee is required to certify that the changes are accurate. The current certification language must be revised to comply with IRS regulations.

The current certification language states, "I certify that the information that I am presenting for further processing is accurate to the best of my knowledge."

The certification language will be changed to state the following:

"Under penalties of perjury, I declare that I have examined this certificate and to the best of my knowledge and belief, it is true, correct, and complete."