Subject Matter Expert | Team Member
--- | ---
AA Planning | Martina Rogers 487-1812
 | Donna O’Steen 413-9498
ADA Accessibility and Accommodations | Martina Rogers 487-1812
 | Mark Helms 487-1508
Annual Factor & Cumulative Annual Factor | Jennifer Boswell 488-2445
 | Anthony Tipler 488-3926
Annual Workforce Report | Shondrea Thomas 413-9503
 | Koniesha Gilmore 487-1810
Appointments & Status | Amy White-Ray 488-2866
 | Shareka Burke 487-9508
Attendance & Leave | John Apthorp 922-1274
 | Donna O’Steen 413-9498
Broadbanding | Amy White-Ray 488-2866
 | Shareka Burke 487-9508
Call-Back | Amy White-Ray 488-2866
 | Anthony Tipler 488-3926
CS 24-Hour Annual Leave Payout | Mark Helms 487-1508
 | John Apthorp 922-1274
Classification | Amy White-Ray 488-2866
 | Shareka Burke 487-9508
Closing State Offices | Mark Helms 487-1508
 | John Apthorp 922-1274
Collective Bargaining | Martina Rogers 487-1812
 | John Apthorp 922-1274
 | Marilyn Cain 487-9464
 | FNA & FSFSA
 | Justin Varnes 488-3923
 | (PBA: FHP, LEU, SAU & SSU)
 | Karen Chi 487-9460
Compensation | Jennifer Boswell 488-2445
 | Anthony Tipler 488-3926
Subject Matter Expert | Team Member
--- | ---
COOP | Koniesha Gilmore 487-1810
Data Warehouse/Reporting | PeopleFirstDataWarehouse@dms.myflorida.com
Disability Leave | John Apthorp 922-1274
 | Mark Helms 487-1508
Disaster Issues - Pandemic Planning | Martina Rogers 487-1812
 | Donna O’Steen 413-9498
Disability Leave | John Apthorp 922-1274
Discipline | Donna O’Steen 413-9498
 | John Apthorp 922-1274
Discrimination/EEO | Martina Rogers 487-1812
 | Katty Santos 921-7931
Drug-Free Workplace | Mark Helms 487-1508
 | Katty Santos 921-7931
Dual Employment | Amy White-Ray 488-2866
 | Anthony Tipler 488-3926
EACT Scores | Katty Santos 921-7931
 | Donna O’Steen 413-9498
EEO-4 Report (Federal) | Jennifer Boswell 488-2445
Employee Recognition | Katty Santos 921-7931
 | Mark Helms 487-1508
Employment of Individuals with Disabilities | Martina Rogers 487-1812
 | Katty Santos 921-7931
Employment Verification | 1-866-663-4735
FLSA (Fair Labor Standards Act) | Amy White-Ray 488-2866
 | Jennifer Boswell 488-2445
FMLA (Family and Medical Leave Act) | Mark Helms 487-1508
 | John Apthorp 922-1274

Subject Matter Expert | Team Member
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I-9 Form/E-Verify/Work Authorization | Katty Santos 921-7931
 | Donna O’Steen 413-9498
Insurance Benefits | DSGI 921-4600
Layoff/Workforce Transition | Jennifer Boswell 488-2445
 | Anthony Tipler 488-3926
Lump-Sum Bonuses | Jennifer Boswell 488-2445
 | Anthony Tipler 488-3926
Mentoring Leave | John Apthorp 922-1274
 | Mark Helms 487-1508
Military Leave | Mark Helms 487-1508
 | Katty Santos 921-7931
Nepotism | Katty Santos 921-7931
 | Matt Gregory 921-4618
Other Personal Services (OPS) | Amy White-Ray 488-2866
 | Shareka Burke 487-9508
OPS FICA Alternative Plan | www.myfloridadefferd.com
Overlap | Amy White-Ray 488-2866
 | Shareka Burke 487-9508
Pay Additives | Jennifer Boswell 488-2445
 | Anthony Tipler 488-3926
Pay Instructions | Jennifer Boswell 488-2445
 | Anthony Tipler 488-3926
Performance Evaluations | Mark Helms 487-1508
 | Martina Rogers 487-1812
Perquisites/Moving Expenses | Anthony Tipler 488-3926
 | Amy White-Ray 488-2866
Press/Media Requests | DMS Communications Office 921-5266
Public Office (seeking) | Jim Parry 414-7646
<table>
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<tr>
<th>Subject Matter Expert</th>
<th>Team Member</th>
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</thead>
<tbody>
<tr>
<td>Website (HRM)</td>
<td>Shondrea Thomas 413-9503</td>
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<tr>
<td>Workers’ Compensation Leave</td>
<td>John Apthorp 922-1274  Mark Helms 487-1508</td>
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</tbody>
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### State Human Resource Management
Sharon D. Larson, Director

### State Workforce Design and Compensation Programs:
- Jennifer Boswell, Chief
- Shareka Burke
- Anthony Tipler
- Amy White-Ray

### State Workforce Employment Programs:
- Matt Gregory, Chief
- John Apthorp
- Mark Helms
- Katty Santos
- Donna O’Steen
- Martina Rogers

### State Workforce Labor Relations:
- Angela Kay, Chief
- Marilyn Cain
- Karen Chi
- Justin Varnes

### Office Operations:
- Shondrea Thomas, Manager
- Koniesha Gilmore

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**HRM SME List**

**Division of State Human Resource Management**
4050 Esplanade Way, Suite 235
Tallahassee, FL 32399-0950

**HRM Mission:**
To provide effective and efficient human resource programs and services for the State Personnel System to attract, develop, retain and reward a high performance workforce.

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**We Serve Those Who Serve Florida.**