



# STATE OF FLORIDA Certification of Compliance

Department of Management Services Form 4113

Lease Number: \_\_\_\_\_

Date: \_\_\_\_\_

Lease Action: \_\_\_\_\_

### Purpose

This form certifies that the associated lease action complies with all applicable statutes and rules.

1. Leasing Agency \_\_\_\_\_

2. Lease Action Explanation

### 3. Compliance Criteria

The undersigned hereby certifies that this lease, lease number \_\_\_\_\_, is in the Best Interests of the State and in compliance with all applicable leasing criteria, in that:

Yes No N/A

- A. Approval of Space Need was obtained.
- B. Modifications to the standard lease document were submitted, with a comprehensive analysis, as required in subsection 60H-1.003, Florida Administrative Code.
- C. The lease complies with subsection 255.25(8), Florida Statutes.  
*Two or more leases were not acquired in the same facility or complex, without a competitive solicitation within the previous twelve months based on the commencement date of the leases.*
- D. Space was measured or otherwise verified, and the Net Usable Square Footage shown is in accordance with subsection 60H-2.003, Florida Administrative Code.
- E. Procurement was conducted pursuant to subsection 60H-1.015, Florida Administrative Code (*leases 5,000 square feet or more*) or subsection 60H-1.016, Florida Administrative Code (*leases less than 5,000 square feet*).
- F. A Sustainable Building Rating and Energy Performance Analysis (EPA) or a Florida Energy Modeling Program (FEMP) was performed.
- G. The subject premises are zoned to allow proposed usage.
- H. An Energy Star rated building, where viable or cost-effective, was selected.

Signature

Title

Date

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