

System Enhancement SE 106: 06/01/2013 Release Summary

Issue Date: May 29, 2013

Audience: Human Resource Offices

Release Item	Description
Redesign EEO-Veteran-AAP Screen <i>Restated Contract Work Item 21</i>	Update the EEO-Veteran-AAP screen in order to better align the screen with federal reporting requirements. Refer to communication SE 107 Redesign EEO-Veteran-AAP Screen for detailed information regarding the enhancement.
Timesheets Needing Action or Approval – Task Not Being Generated	Correct the defect where some managers are not receiving the Timesheets Needing Action or Approval task when the employee submits a timesheet for approval.
W-4 Interface	Update the W-4 interface file to include the employee’s People First User ID and an indicator to identify the type of update being transmitted on the W-4 interface file (e.g., employee initiated change, address scrubbing or verification change).
Leave Audit Report	Add “Scheduled Hours” field to the Leave Audit report. The report is accessible from the Management tab > Reports > Time & Payroll reports section of People First or the Leave Audit Report link on the employee’s timesheet. The addition of “Scheduled Hours” allows the agency to identify when an employee used more leave on a day than he or she was scheduled to work. (This typically occurred prior to July 2010, when the employee’s work schedule was changed after the timesheet was approved.) Refer to the Leave Audit Report Instructional Guide for detailed information on the report.