

## **Partnership for Public Facilities and Infrastructure Act Guidelines Task Force Meeting**

**Meeting Date:** Jan. 9, 2014  
Betty Easley Conference Center  
4075 Esplanade Way, Room 148  
Tallahassee, FL 32399-0950

### **Agenda**

- I. Introductions and Adoption of Minutes
- II. Presentation and discussion of preliminary concepts for task force recommendations relating to the eight items required for task force consideration
- III. Other Business and Public Testimony
- IV. Adjourn

### **Call to Order**

Meeting called to order and welcome at 8:23 a.m.

### **Members present:**

Craig Nichols, Chair  
Frank Attkisson, Vice Chair  
George Burgess  
Sonya Little  
Michael Oelnick  
John (Jay) Smith (attending telephonically)  
Andy Tuck

### **Members absent:**

None

### **Business**

- I. Introductions and Adoption of Minutes

**Motion for Approval of Meeting Minutes from 12-06-13 task force meeting** at 8:24 a.m.

Vote: All in favor, 0 opposed, 0 abstained

Resolved: Motion carried

**Comments from Representative Greg Steube, sponsor of HB 85, on proposed public-private partnerships legislation and questions** at 8:24 a.m.

- II. Presentation and discussion of preliminary concepts for task force recommendations relating to the eight items required for task force consideration.

**Review of the eight items and the task force members to whom they were assigned. These are as follows:**

1. **(Solicited and Unsolicited Proposals).** Opportunities for competition through public notice and the availability of representatives of the responsible public entity to meet with private entities considering a proposal. Assigned to Andy Tuck.
  2. **(Selection Criteria).** Reasonable criteria for choosing among competing proposals. Assigned to Vice Chair Frank Attkisson.
  3. **(Process Timelines).** Suggested timelines for selecting proposals and negotiating an interim or comprehensive agreement. Assigned to Sonya Little.
  4. **(Priority Exceptions).** If an accelerated selection and review and documentation timelines should be considered for proposals involving a qualifying project that the responsible public entity deems a priority. Assigned to Sonya Little.
  5. **(Financials).** Procedures for financial review and analysis which, at a minimum, include a cost-benefit analysis, an assessment of opportunity cost, and consideration of the results of all studies and analyses related to the proposed qualifying project. Assigned to George Burgess.
  6. **(Specifications for Proposals).** The adequacy of the information released when seeking competing proposals and providing for the enhancement of that information, if deemed necessary, to encourage competition. Assigned to Andy Tuck.
  7. **(Public Record and Public Meeting Exemptions).** Current exemptions from public records and public meetings requirements, if any changes to those exemptions are necessary, or if any new exemptions should be created in order to maintain the confidentiality of financial and proprietary information received as part of an unsolicited proposal. Assigned to Mike Olenick.
  8. **(Third Party Review).** Recommendations regarding the authority of the responsible public entity to engage the services of qualified professionals, which may include a Florida-registered professional or a certified public accountant, not otherwise employed by the responsible public entity, to provide an independent analysis regarding the specifics, advantages, disadvantages, and long-term and short-term costs of a request by a private entity for approval of a qualifying project, unless the governing body of the public entity determines that such analysis should be performed by employees of the public entity. Assigned to Jay Smith.
- The Chair then read and introduced each of the eight items and the corresponding point person. One at a time, he opened the floor for each member to present his or her findings, followed by group discussion on each item.

**Presentation of Research Findings by Andy Tuck and Group Discussion for Item 1 at 8:36 a.m.**

**Presentation of Research Findings by Vice Chair Frank Attkisson and Group Discussion on Item 2 at 9:09 a.m.**

**Presentation of Research Findings by Sonya Little and Group Discussion on Item 3 at 9:20 a.m.**

**Break at 10:05 a.m.**

**Reconvene at 10:23 a.m.**

**Presentation of Research Findings by Sonya Little and Group Discussion on Item 4 at 10:24 a.m.**

**Presentation of Research Findings by George Burgess and Group Discussion on Item 5 at 10:25 a.m.**

**Presentation of Research Findings by Andy Tuck and Group Discussion on Item 6** at 10:52 a.m.

**Presentation of Research Findings by Mike Olenick and Group Discussion on Item 7** at 11:16 a.m.

**Presentation of Research Findings by Jay Smith and Group Discussion on Item 8** at 11:23 a.m.

III. Other Business

**Discussion of next steps in the analysis and recommendation process** at 11:30 a.m.

- Chair discussed the task force's next steps in compiling the research presented and agreements reached in order to move toward compiling a report and opened the floor to discussion.

**Public Comment** at 11:54 a.m.

- No public comment was provided.

IV. Adjourn

**Adjournment** at 11:55 a.m.